



HINDU CULTURAL CENTER OF CONNECTICUT, Inc (HCC)

Registered Tax-Exempt Non-Profit Religious & Cultural Organization, IRS-ID #04-3752474
96 Chapel St, Stratford CT 06614 (203)375-9898 www.hinduculturalcenter.org

Application to Rent HCC Facilities for Private Events

We welcome everyone within our community to use HCC facilities for their private events. We provide a recently renovated large dining hall with tables, chairs, sound systems, fully renovated commercial kitchen in a safe and quiet location.

Please read the following rental policy and rental charges. For further enquiry please send email to HCCRental@hinduculturalcenter.org

Rental Policy and Charges (Effective 1st January 2025)

Facility	Price
Dining hall without Kitchen	\$400 first 4 hours, \$100 each additional hour.
Dining hall with Kitchen	\$550 first 4 hours, \$100 each additional hour.
Old Temple Hall (No Food)	\$400 first 4 hours, \$100 each additional hour.
Add Meditation/Yoga Room (No Food) with Dining Hall rental	\$140 first 4 hours, \$35 each additional hour.
Add single Classroom (No Food) with Dining Hall Rental	\$100 first 4 hours, \$25 each additional hour
Meditation/Yoga Room (No Food)	\$120 first 2 hours, \$60 each additional hour.
One Classroom (No Food)	\$100 first 2 hours, \$50 each additional hour.
Dining Hall (with and without Kitchen) and Old Temple Hall	10% discount on total spend.
Sound System	\$150

Rental Terms & Conditions

- Full payment is required to make the reservation for the requested date and time. A \$200 refundable security deposit is required with the payment. Deposit will be refunded once the post event check is completed by HCC designated person.
- The use of tables and chairs is included in the rental. After the event, the renter party is responsible for stacking all the tables and chairs.
- We request that you broom clean any spills and food crumbs off the floor and take out the garbage at the end of the event.
- Whenever a priest is required, only HCC priest will be used. If a priest to be brought from outside for an event, it is allowed only as an addition to HCC priest service.
- There will be **NO** non-vegetarian food, alcohol, smoking of any kind, illegal drugs or any harmful weapons allowed on the premises.
- The person renting will be responsible for any damage to HCC property by his guest including any repair or replacement costs.
- Kitchen and kitchen supplies are off limit if it is not part of the rental contract.



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Kitchen Rental Policy

- Use of Garlic or Onion in cooking inside the HCC temple kitchen is NOT allowed. You are free to consume it after cooking outside in the dining hall or if catering the food from outside.
- Bring your own groceries and paper products for your event. Use of HCC groceries or paper products is not part of the rental.
- Do not leave any left-over food in the kitchen or kitchen fridge.
- **Do not** turn off pilot lights of the stove and **do not** turn off Grease trap machine under the sinks.

Cancellation Policy

- A minimum of 7 days' notice is required for a full refund.
- A cancellation less than 7 days before the reservation date will be refunded all the money after deducting \$100.
- Rescheduling of the event will be allowed based on availability of the facilities on the new event dates.

Payment

- You will receive an invoice for online payment. Preferred mode of payment is Credit Card/Paypal.
- Credit card payment will include an additional 3% to cover Credit card transaction fees.

Event Decoration

- Access to premises for any event decorations prior to rental period will be allowed based on availability and if it does not conflict with any other events and/or rentals.
- Access to premises prior to the event must be requested in advance and must receive approval from HCC management.
- If you are hiring third party decorators, we need to receive name, contact and their liability insurance details.
- Do not use nails or scotch tape on the walls or floors for any decorations, only painter's tape is allowed on the walls/floors. Only LED flood lights are to be used for extra lighting not regular flood lights. All decorations must be removed at the end of the event/rental.



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Applicant & Event Details

Name	Last	First	Middle Initials
Email			
Phone			
Date			
Time	From	To	
Purpose	Event Description		
Expected Guests			

Facilities Requested: Please check all as applicable.

☐	Dining Hall (\$400/4 hours, \$100/Extra Hour)	
☐	Dining Hall with Kitchen (\$550/4 hours, \$100/Extra Hour)	
☐	Old Temple Hall (\$400/4 hours, \$100/Extra Hour)	
☐	Add Meditation/Yoga Room with Dining Hall rental (\$35/hour)	
☐	Add single Classroom with Dining Hall Rental (\$25/Extra Hour)	Number of Classroom
☐	Yoga/Meditation Room (\$240/4 hours, \$60/Extra Hour)	
☐	Classrooms (\$200/4 hours, \$50/Extra hour)	Number of Classrooms
☐	Sound System (\$150)	

Payments

☐	Payment Balance	
☐	Refundable Security Deposit (\$200)	

Total Payment. _____

I Mr/Mrs/Ms _____ will like to rent HCC facilities as described above in the form. I agree to abide by the terms and conditions of the rent as described on page 1 of this form. My signature below releases Hindu Cultural Center from responsibility or liability towards any accidents, injuries, or loss of my and my guest's property. I will be responsible for any damage to HCC property during this rental and compensate HCC for repairs and/or replacement of damaged property.

Requestor's Signature:

Date:

Requestor's Name: